

PRODUCER MEMBER APPLICATION FORM 2019



Please fill out all the requested information. NCMA staff will be in contact to obtain information on additional company representatives and plant location(s). Annual dues are determined based on dues rates provided on page 2. All reported sales and capacity figures are completely confidential with access restricted to designated staff.

COMPANY INFORMATION	
Company Name: _____	
Address: _____	
Phone: _____	Website: _____

OFFICIAL REPRESENTATIVE
Name: _____
Title: _____
Address: _____
(if different than above) _____
Phone: _____
Cell: _____
Email: _____

BILLING CONTACT
Name: _____
Title: _____
Address: _____
(if different than above) _____
Phone: _____
Cell: _____
Email: _____

DUES CALCULATION	
TOTAL CAVITIES: _____	TOTAL PRODUCTION: _____
Cavity Charge: <i>(see page 2 for dues rates)</i>	\$ _____ (A)
Production Charge: <i>(see page 2 for dues rates)</i>	\$ _____ (B)
Add the Cavity Charge and the Production Charge here:	\$ _____ (A+B)
Voluntary Government Affairs Contribution – <i>recommend 3% of A+B</i>	\$ _____ (C)
Voluntary Codes & Standards Contribution – <i>recommend 5% of A+B</i>	\$ _____ (D)
TOTAL DUES	\$ _____ (A+B+C+D)
Invoice Frequency: <input type="checkbox"/> Annually <input type="checkbox"/> Quarterly <input type="checkbox"/> Other (please specify): _____	

SIGNATURE	
I hereby certify that the information on this application is correct, and I understand that by signing this form I have made a good faith commitment for a minimum of one year of dues payments for the period January 1, 2019 to December 31, 2019 as a Producer member. Membership will continue indefinitely in one year increments unless written cancellation of membership is submitted.	
Signature: _____	Date: _____

Return to: NCMA Finance Department, 13750 Sunrise Valley Drive Herndon, VA 20171-4662
(703) 713-1900, email: cchatman@ncma.org; FAX to accounting: (703) 713-1910
Note: When returning this form via U.S. Mail, mark envelope "Confidential: Accounting"

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Information and Instructions for Producer Member Application

Dues Rates	
Use the following information to determine Cavity Charge and Production Charge	
Cavity Charge	Production Charge
- First 25 cavities: \$843 per cavity - Second 25 cavities: \$562 per cavity - Additional cavities over 50: \$280 per cavity	- First 25 million units: \$843 per million units - Second 25 million units: \$562 per million units - Additional units over 50 million: \$280 per million units

Basis for Dues Calculation – Dues are based on a combination of available current production cavities and annual production from the last fiscal year, based on 8 x 8 x 16 inch equivalent units. TOTAL PRODUCTION shall be based on all products produced on concrete block and larger pallet machines, with the exception of concrete pavers and other horizontal paving products. Include all production facilities under the same ownership in the calculation. This form requests specific production numbers for dues calculation purposes.

Cavities Calculation – The number of cavities for a machine is determined as the number of 8 x 8 x 16 inch equivalent units that can be made on that machine in one cycle. Large pallet machines are considered to have five cavities. Do not include cavities that have been idled for more than six months.

- **Cavity Adjustment for Pavers** – do not include cavities that are used 100% of the time for paver production in TOTAL CAVITIES. For machine(s) on which concrete pavers are produced part time, subtract a pro-rated allocation of cavities based on the percentage of time the machine(s) is used to produce concrete pavers. To determine this, multiply the total number of cavities used part time for pavers by the percentage of time pavers were produced in the last fiscal year. Subtract this product from the gross cavities of the company when determining TOTAL CAVITIES.

Equivalent Units Calculation – Equivalent units are determined by multiplying the number of machine cycles per year times the number of 8 x 8 x 16 inch equivalent units that the machine is capable of making per cycle. For example, if a three-cavity machine cycled 900,000 times during the year, then the number of 8 x 8 x 16 inch equivalent units produced is 2,700,000 (900,000 times 3).

Voluntary Contributions – this application provides the opportunity to allocate additional funds on a voluntary basis to certain NCMA programs.

- **Government Affairs Contribution** – this contribution is applied directly to government affairs advocacy efforts, including lobbying, interaction with elected representatives, and working with regulatory agencies. A recommended contribution is 3% of the sum of the Cavity Charge and Production Charge.
- **Codes and Standards Contribution** – this contribution is applied directly to codes and standards advocacy efforts, including influencing model building codes, developing and maintaining reference standards, and identifying and responding to threats in various code/standard development forums. A recommended contribution is 5% of the sum of the Cavity Charge and Production Charge.

Membership Qualifications – Producer Membership is for those companies engaged in the manufacture of concrete masonry units or segmental retaining wall units in the U.S. or Canada utilizing high-speed equipment with zero-slump concrete.

Membership Dues Year – The NCMA dues year extends from January 1, 2019 to December 31, 2019.

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Example Calculations – The following examples are provided to illustrate the dues calculation procedures:

Example 1 – Cavity adjustment for pavers

A producer has one large pallet machine that is used for producing both SRW units and concrete pavers. The producer determines that 40% of the time on that machine is used for SRW units and 60% for pavers.

EXAMPLE - ADJUSTMENT FOR CONCRETE PAVER PRODUCTION	
Total number of cavities used part time for paver production in last fiscal year (a)	<u>5 cavities</u>
Percentage (as a decimal) of time used for paver production during last fiscal year (b)	<u>0.6</u>
Cavity Adjustment for paver production (a x b)	<u>3 cavities</u>
Result – therefore, 4 cavities are deducted from the overall number of cavities that this company has when determining ‘TOTAL CAVITIES’ for dues calculation.	

Example 2 – Annual Dues Calculation

The producer has a total of 4 cavities and total production in the last fiscal year of 3,000,000 8 x 8 x 16 inch equivalent units.

EXAMPLE DUES CALCULATION	
TOTAL CAVITIES: <u>4</u>	TOTAL PRODUCTION: <u>3,000,000</u>
Cavity Charge (A):	
First 25 cavities: • 4 cavities x \$843 = \$3,372	<u>\$3,372 (A)</u>
Production Charge (B)	
First 25 million units: • 3M units x \$843 = \$2,529	<u>\$2,529 (B)</u>
Total Dues	
Add the Cavity Charge (A) and the Production Charge (B) here: • \$3,372 + \$2,529	<u>\$5,901 (A+B)</u>
Voluntary Government Affairs Contribution – <i>recommend 3% of A+B</i> • \$5,901 x 0.03	<u>\$177 (C)</u>
Voluntary Codes & Standards Contribution – <i>recommend 5% of A+B</i> • \$5,901 x 0.05	<u>\$295 (D)</u>
TOTAL DUES • \$5,901 + \$177 + \$295	<u>\$6,373 (A+B+C+D)</u>