CMHA Research and Development Laboratory Materials Submittal Form

Purchase Order Number

Use this form to submit your materials to the CMHA Research and Development Laboratory. Please complete this form and enclose it with your shipment or email it to tjones@masonryandhardscapes.org. Client is responsible for shipping arrangements and shipping costs.

Client | Company _____

Address _____

City | State | Zip _____

Primary Contact Name _____

Phone _____

Email _____

Names & Emails for individuals to receive reports _____

Names & Emails for individuals to receive invoicing _____

Material Submission Description			
Quantity of Material(s)	**Material Description or Unit Identification**	**Date of Manufacture (if applicable)**	**Test(s) Required**

*All units in a set must be of identical shape and design and from the same lot of units. If submitting more than one unit type, please mark units with identification numbers or symbols. Different tests require different numbers of units. Please call or email the laboratory if you are unsure of the tests needed or the number of units required.

**The CMHA Laboratory material retention policy is to retain project materials not destroyed during testing for 30 days from the final report date. If you have a need for material retention longer than this, please contact Laboratory staff. Storage fees may apply.

Notes or Specific Instructions

Ship to
CMHA R & D Laboratory
13750 Sunrise Valley Drive | Herndon, VA 20171
Phone 703.713.1900 | masonryandhardscapes.org